



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE SYBIL BRAND COMMISSION FOR
INSTITUTIONAL INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CALIFORNIA 90012**

Wednesday, March 23, 2011

10:00 AM

ROLL CALL

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Hall and Commissioner Hammargren

Excused: Commissioner Hill and Commissioner Moore

Pledge of Allegiance and a moment of silence to be led by Chairperson Montano. (11-1348)

Chairperson Montaña led in the Pledge of Allegiance, followed with a moment of silence.

I. ADMINISTRATIVE MATTER

1. Meeting to be called to order by Chairperson Montaña. (11-1339)

Chairperson Montaña called the meeting to order at 10:05 a.m.

2. Approval of the March 16, 2011 Minutes. (11-1340)

On motion of Commissioner Hammargren, seconded by Commissioner Bigby, unanimously carried, the minutes of the meeting of March 16, 2011 were approved.

Attachments: [SUPPORTING DOCUMENT](#)

DRAFT

II. REPORTS

3. Chairperson's Report on various items for March 23, 2011. (11-1341)

Reviewed the following Los Angeles Times Articles:

- **Police Officer Killed, 1 Hurt; Suspect Sought (3/23/2011)**
- **Officers Shot In Georgia (3/23/2011)**

4. Treasurer's Report for March 23, 2011. (11-1342)

Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$711.09.

5. Review of Group Home Compliance Monitoring Audit Reports. (11-1343)

There were no reports to review at the March 23, 2011 meeting. Staff was requested to provide to the Commission the most recently posted reports on Department of Children and Family Services (DCFS) website.

6. Staff Report on Correspondence Received, and Department Representative Reports. (11-1345)

Sandra Harris, Assistant to the Directors of Children Are Our Future (CAOF) e-mailed a request to meet with the Commission in a non-public forum. In response, the Commission instructed staff to invite CAOF to attend a regular Commission meeting to discuss the process of inspecting Group Homes, during the public comments portion of the meeting.

7. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from March 17, 2011 to March 22, 2011. (11-1346)

Chairperson Montaño

- **Downey Courthouse, the facility was visited on March 22, 2011, and found to be in satisfactory condition.**

Commissioner Bigby

- **Five Acres (Solita Group Home) – 18, #1, the facility was visited on March 18, 2011, however, the facility was not inspected, as staff was unavailable at the time of inspection. A re-visit is scheduled for March 22, 2011.**
- **Five Acres (Solita Group Home) – 18, #1, the facility was re-visited on March 22, 2011, and found to be in satisfactory condition. Areas of Concern: The rooms are in disarray and need to be cleaned up. Also, the Needs and Service Plan needs updating.**

Commissioner Hammargren

- **San Gabriel's Children Center (Transitional Living 2) – 38, #3, the facility was visited on March 10, 2011, and found to be in satisfactory condition. Areas of Concern: The Needs and Service Plan is not completed, staff will fax copies of the Needs and Service Plan to the Commission upon completion. Additionally, the cupboard door is repaired, the home looks better and staff is very responsible.**

Vice Chairperson Bacio

- **San Gabriel's Children Center (RTI / Enid) – 38, #2, the facility was visited on March 12, 2011, and found to be in satisfactory condition.**

Vice Chairperson Bacio and Commissioner Hammargren:

- **East Los Angeles Superior Court, the facility was visited on March 22, 2011, and found to be in satisfactory condition. Commissioners were impressed with the light boxes plugged into the wall which are to be used for emergency lighting in case of an electrical outage.**

Commissioners Hall and Moore

- **West Hollywood Jail, the facility was visited on March 17, 2011, and found to be in satisfactory condition.**
- **Kenyon Juvenile Justice Court, the facility was visited on March 22, 2011, and found to be in satisfactory condition. Area of Concern: Commissioner Hall expressed concerns regarding the safety of officers and judges, as the facility's parking area can be viewed and accessed from two adjacent apartment buildings.**

III. MISCELLANEOUS

Matters Not Posted

8. Items not posted on the agenda, to be presented and (if requested) referred to staff or placed on the agenda for action at a future meeting of the Commission.

Commissioner Hammargren requested staff to invite Magi Work, Field Representative to the California Department of Corrections and Rehabilitation, to the next business meeting.

Discussion ensued on the method of recording site visits and the most efficient logging methods to present to Commander Asmus.

Public Comment

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission.

There were no members of the public present to address the Commission.

Adjournment

10. Adjournment for the meeting of March 23, 2011.

The March 23, 2011 meeting adjourned at 11:00 a.m., in the memory of slain Athens, Georgia Police Officer Elmer Christian, and Hollywood Actress Elizabeth Taylor.